

Guidelines to Accessibility Services

To learn how to register for Accessibility Services for the 2025 Representative Assembly, please read the instructions below.

- Delegates with disabilities or mobility access needs must register by June 2, 2025, to request accessible transportation, accessible seating, or other support services by completing the registration form on <https://cvent.me/b32OvL>.
- Equipment availability is limited, and logistical arrangements require advance planning. Delegates who register by June 2nd will be given priority status. Those registering after June 2nd will be accommodated on availability.
- Maximum weight for lifts is 600 pounds. Riders whose combined weight and chair/scooter exceeds 600 pounds must make arrangements as soon as possible and in advance of June 2nd due to limited availability of the specialized lift vehicles.
- Accessibility Services are restricted to delegates who have completed the NEA Accessibility Services registration form and provided NEA with documentation of their accessibility needs. Delegates who qualify for accessibility services shall be referred to herein as "Registered Accessibility Services Delegates"
- Transportation passes will be issued to Registered Accessibility Services Delegates at Registration in Hall A on July 2nd, and the Accessibility Services Office in Hall E on July 3-6th.
- Registered Accessibility Services Delegates who require a personal care assistant to accompany them must provide documentation verifying the need. They must register the personal care assistant when they request a transportation pass from the registration counter. Registered Accessibility Services Delegates and their personal care assistants shall be referred to herein collectively as "Riders."
- Personal care assistants may not ride the accessible vehicles unless they are accompanying the Registered Accessibility Services Delegate whose name appears on their transportation pass.
- All Riders must have a 2025 Accessibility Services pass and must show the pass before boarding vehicles.
- At times--particularly at the conclusion of the RA and other special events with mass departures it is necessary to wait until vehicles are fully loaded before they are authorized for departure, causing unavoidable delays. We thank Riders in advance for their patience.

- Cell Phone numbers (not hotel phone numbers) will be used to communicate any updates or changes. Riders must provide a personal cell phone number for themselves or friend/colleague/family member who is on-site and will be responsible for communicating messages in a timely manner.
- To avoid delaying others traveling on the same route, accessible vehicles are instructed to wait no more than five minutes at hotels for Riders who are not present at the designated pick-up location.
- Please note: as a safety precaution, Registered Accessibility Services Delegates are not permitted to remain on mobility devices when traveling on buses. They must transfer to bus seats before buses depart. Drivers will be instructed to enforce this policy, and Riders' cooperation is appreciated.
- Because vehicles have limited capacity for equipment, priority is given to Registered Accessibility Services Delegates who use mobility devices as their primary means of mobility.